**Ref No. \_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr./Mrs./Ms.** \_\_\_\_\_\_\_\_\_\_was employed with us as \_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_department, **from** \_\_\_\_\_\_\_\_**to** \_\_\_\_\_\_\_\_\_\_\_.   
  
During the period of **his/her** assignment, we found **him/her** sincere, hardworking and a keen learner.   
  
We wish **him/her** all the best in his future endeavors.

For The \_\_\_\_\_\_\_\_\_\_

Authorized Signatory.