**To**  Place

The Branch Manager, Date:

Canara Bank.

Address of the bank.

**From**

Your Name,

Address,

Mobile Number.

Sub: Request to change mobile number

Dear Sir/Madam,

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(your name) account holder of Canara bank with savings bank account number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Recently I have changed my mobile number and I want to update that mobile number in my bank account.

So here I am requesting you to please update my new mobile number 9123XXX25 in your bank records.

Thanking you.

Regards,

\_\_\_\_\_\_\_\_\_.