To Date:

The Branch Manager, Place:

State Bank of India,

Daba Gardens,

Visakhapatnam.

Sub: Address Change Request

Respected Sir/Madam,

This is a kind request to change my address in the bank records. Recently I have shifted to a new address and please find the below details of my bank account details and new address which I wish to update in the bank records.

**Name: P Avinash**

**S/O: P Raghuram Rao**

**A/C No: 32450XXXX45**

**D No: 8-125,**

**Anthony Nagar,**

**Visakhapatnam – 530003.**

Here I am attaching my voter Id copy as an address proof so please find it and do the needful.

Thanking you.

Regards,

\_\_\_\_\_\_\_\_\_\_,

Mobile No: .