To

The Branch Head,

Vodafone Office,

Address.

Sub: Request for duplicate sim.

Dear Sir/Madam.

I. **M Raghuram** has been using Vodafone services for the last 6 years with mobile number **9123456XXX**. Hence my sim card has become old, it is not fitting properly in mobile and I am facing network connectivity issues.

So here I am requesting you to please issue me a new sim card with the same mobile number i.e **9123456XXX**.

Thanking you.

Sincerely,

M Raghuram,

Signature.