To

The Branch Manager,

ICICI Bank,

Address.

Sub: Request to close bank account

Dear Sir,

I, Mr **Raghuram Chappa,** have a salary account in your bank with a/c no **456789123**. Recently I have changed my job and got a new bank account with some other bank.

Hence my salary is not crediting into this account, my account has converted to a normal account and charges are deducting from my account for not maintaining minimum balance.

Hence I decided to close my account, so please close my bank account in ICICI bank associated with a/c number **456789123.**

Please do the needful.

Thanking you.

Regards,

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