To Place:

The Bank Manager, Date:

Bank Name,

Address of the bank.

Sub: Transaction failed but money deducted.

Dear Sir/Madam,

I, **K Raghuram**, have a savings bank account in your bank with **a/c no: 3123789456**. On **26/12/2020** at **10:00 AM** while sending an Amount of **10000 Rs** to **Mr. Prasad Rao M**, account number **4567891323** of **ICICI bank,** I got a transaction error and the money was debited from my account, but the beneficiary hasn’t received the money till now.

Here is the reference number of the failed transaction **500117953758IGAKXYZAU0**

So I am requesting you to please refund the amount to my bank account.

Thanking you.

Regards,

K Raghuram,

Mobile: 9123456789