**To**  Date:  
The Branch Manager,   
Bank name,   
Address.

Sub: Home loan foreclosure request letter.

Dear Sir/Madam,

My name is **[your name]**, currently have a home loan in your bank bearing loan a/c no. \_\_\_\_\_\_\_\_\_\_\_. I would like to foreclose my home loan this month by paying the outstanding amount in a single payment.

Till now I have paid \_\_ EMIs, and the remaining EMIs are pending until the year \_\_\_\_\_.

Here I request you to kindly let me know the remaining loan amount which I have to pay to foreclose my loan and also the procedure of loan foreclosure in your bank.

You can contact me on my mobile no. \_\_\_\_\_\_\_\_\_\_\_ (or) my email id \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I shall be thankful to you in this regard.

Thanking you in advance.

Regards,  
Your name.  
Mobile no.