**To Place:**  
The Respective Authority, Date:  
Courier Company Name,  
Address of the Courier Company.

Sub: Courier declaration. Ref: tracking id ………………….

Dear Sir/Madam,

We hereby inform you that the items being sent through your courier service with tracking ID: …………………. have a commercial value of total…………. Rs **(amount in words)**.

The parcel consists of the following items mentioned below.

**Here are the details of the courier:**

Recipient Name: ..............................................

Recipient Address: ..............................................

Material Description: ..............................................

Total Weight: ..............................................

Total value: ..............................................

We further confirm that the above-given information is true and best of our knowledge.

For **[the Company name],**

Authorized Signatory.  
Address of the company.