**To**  Place:

The Bank Manager, Date:

State Bank of India,

Madhurawada,

Visakhapatnam.

Sub: Account reactivation letter. (Ref: A/c no XXXXXXXXXXXX)

Dear Sir,

My name is Padala Sirisha, have a savings account in your bank with A/c no. XXXXXXXXXXXX.  Which has been deactivated for not transacting in recent years.

But I want to continue that account, so I request you to please reactivate it.

I shall be grateful to you in this regard.

Sincerely,

Padala Sirisha.